



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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WILLIAM T FUJIOKA
Chief Executive Officer

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First District

MARK RIDLEY-THOMAS
Second District

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Third District

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Fourth District

MICHAEL D. ANTONOVICH
Fifth District

February 21, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
72ND STREET EQUESTRIAN ARENA REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT, PROJECT BUDGET
AND APPROPRIATION ADJUSTMENT
CAPITAL PROJECT NO. 86827,
ADOPT YOUTH EMPLOYMENT PLAN
(FOURTH DISTRICT) (4 VOTES)**

SUBJECT

Approval of the recommended actions will approve the Capital Project budget, appropriation adjustment, and adopt Youth Employment Plan for the 72nd Street Equestrian Arena Refurbishment Project.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the 72nd Street Equestrian Arena Refurbishment Project is exempt from the California Environmental Quality Act because the Project involves rehabilitation and replacement of existing structures with no expansion of capacity and minor alterations to the condition of land as stated in the letter herein.
2. Approve the 72nd Street Equestrian Arena Refurbishment Project, Capital Project No. 86827, and budget in the amount of \$196,000.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only**

3. Approve the appropriation adjustment in the amount of \$196,000 offset by Specified Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A) for the 72nd Street Equestrian Arena Refurbishment Project, Capital Project No. 86827.
4. Authorize the Director of Parks and Recreation to complete the 72nd Street Equestrian Arena Refurbishment Project using a Board-approved Job Order Contractor.
5. Adopt the Youth Employment Plan as required by the County of Los Angeles County Regional Park and Open Space District Procedural Guide.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the 72nd Street Equestrian Arena Refurbishment Project (Project) exempt from the California Environmental Quality Act (CEQA), approve the Project and allow the Department of Parks and Recreation (Department) to implement the 72nd Street Refurbishment Project using a Board-approved Job Order Contractor (JOC).

The Project, which is located near the City of Long Beach, consists of refurbishment of the existing 72nd Street Equestrian Arena. The Project includes landscaping, tree trimming, weed abatement, repairs and upgrades to security lighting, fencing, concession stand, restrooms, and signage. The Project will also include various accessibility upgrades to comply with current Americans with Disabilities Act standards.

The Project will be administered by Department staff and a Board-approved JOC will perform the refurbishment work.

Approval of the Youth Employment Plan (Attachment III), which is required to comply with the County of Los Angeles Regional Park and Open Space District's (District) Youth Employment Policy, will authorize at-risk youth to perform weed abatement and general clean-up along the trails.

Implementation of Strategic Plan Goals

The recommendations support the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), and Community and Municipal Services (Goal 3), by enhancing recreational opportunities that benefit County residents and providing access to equestrian recreation in the Fourth Supervisorial District.

Green Building/Sustainable Design Program

Portions of the Project will support your Board's Green Building/Sustainable Design Program by reducing the need for refurbishment and repairs, and by providing the best usage of the site. Green elements such as energy efficient lighting, recycled wood products, and drainage Best Management Practices will be utilized in various aspects of the Project.

FISCAL IMPACT/FINANCING

The total Project cost, including plans and specifications, plan check, construction, miscellaneous expenditures, and County services is estimated at \$196,000. The Project Schedule and Budget Summary are included in Attachment II.

Approval of the appropriation adjustment (Attachment I), will provide \$196,000 in Specified Excess Funds available to the Fourth Supervisorial District from the Los Angeles County Safe Neighborhood Parks Proposition of 1996 (Proposition A) to fully fund the Project.

Upon your Boards approval of the appropriation adjustment, sufficient appropriation will be available for implementation of the Project.

Operating Budget Impact

The Department does not anticipate any one-time, start-up, or ongoing costs resulting from this Project. The Project provisions have maintenance requirements that will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 26, 1997, your Board, acting as the governing body of the District, adopted a Youth Employment Policy (Policy) for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996 (Proposition A). The District's Policy requires that the governing body of the grantee adopt a Youth Employment Plan for each Proposition A funded project at a duly noticed public meeting.

ENVIRONMENTAL DOCUMENTATION

The 72nd Street Equestrian Arena Refurbishment Project is categorically exempt from CEQA according to Sections 15301(c), (d), (f) and (j), 15302(c), and 15304(a) of the State CEQA Guidelines, and Classes 1(c) (d) (i) and (j), 2(a), and 4(a) of the County's

Environmental Document Reporting Procedures and Guidelines, Appendix G which specifically exempt this activity. The Project involves negligible or no expansion of an existing use, replacement structures will have the same purpose and capacity as structures replaced and no healthy mature trees would be removed. In addition, the Project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the Project records.

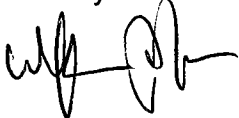
IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on other County services or projects at this facility.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Capital Projects Division, and to the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:VM:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Parks and Recreation

ATTACHMENT I

APPROPRIATION ADJUSTMENT FOR
72ND STREET EQUESTRIAN ARENA REFURBISHMENT PROJECT
CAPITAL PROJECT NO. 86827
(FOURTH DISTRICT) (4-VOTE)

FY 2011-12

FINANCIAL SOURCES:

Department of Parks and Recreation
Capital Projects/Refurbishments
72nd Street Equestrian Arena Refurbishment (4)
A01-CP-91-R400-65043-86827
Rev.: Reg Park & Open Space DT/CP
Increase Revenue 196,000

196,000

FINANCIAL USES:

Department of Parks and Recreation
Capital Projects/Refurbishments
72nd Street Equestrian Arena Refurbishment (4)
A01-CP-6014-65043-86827
Capital Assets – Building & Improvements
Increase Appropriation 196,000

196,000

Justification:

The appropriation adjustment is necessary to fully fund 72nd Street Equestrian Arena Refurbishment project.

BA#062 Karen Shikuma 2/9/12

SPC

PINK (1)

BA FORM 09/09

BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF PARKS AND RECREATION

DEPT'S.
NO. 600

February 21, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12

4 - VOTES

SOURCES

USES

SEE ATTACHED

SEE ATTACHED

SOURCES TOTAL: \$ 196,000

USES TOTAL: \$ 196,000

JUSTIFICATION

THE APPROPRIATION ADJUSTMENT IS NECESSARY TO FULLY FUND 72ND STREET EQUESTRIAN ARENA REFURBISHMENT PROJECT.


AUTHORIZED SIGNATURE [NAME]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

B.A. NO. 062

BY Karen Shikama
Feb 9 20 12

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY Jan Salata
Feb 9 20 12

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

ATTACHMENT II

**DEPARTMENT OF PARKS AND RECREATION:
72ND STREET EQUESTRIAN ARENA REFURBISHMENT PROJECT
CAPITAL PROJECT NO. 86827**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Board Approval	2/21/2012
JOC Contract	4/15/2012
Start Construction	6/15/2012
Substantial Completion	7/31/2012
Project Acceptance	8/30/2012

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$ 0
Construction	
Purchase Order Contract	0
Job Order Contract	\$187,500
Change Orders/Contingency	0
Departmental Crafts Parks Department Trails	0
Youth Employment	1,000
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 188,500
Programming/Development	\$ 0
Plans and Specifications*	\$ 0
Consultant Services	
Site Planning	\$ 0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	0
Construction Management / Gordian Group	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$ 0
Miscellaneous Expenditures - Furniture	0
Jurisdictional Review/Plan Check/Permit	\$ 0
County Services	
Code Compliance Inspection	\$ 0
Quality Control Inspection	0
Design Review	0
Gordian Group	3,000
Contract Administration	0
Project Management Support Services	0
ISD Job Order Contract Management	3,000
DPW Job Order Contract Management	0
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
Office of Contract Compliance	\$1,500
Subtotal	\$7,500
TOTAL	\$196,000

ATTACHMENT III

DEPARTMENT OF PARKS AND RECREATION: 72ND STREET EQUESTRIAN ARENA REFURBISHMENT PROJECT CAPITAL PROJECT NO. 86827

YOUTH EMPLOYMENT PLAN

BACKGROUND (Scope of Work)

The Project, which is located near the City of Long Beach, consists of refurbishment of the existing 72nd Street Equestrian Arena. The Project includes landscaping, tree trimming, weed abatement; repairs and upgrades to security lighting, fencing, concession stand, restrooms, and signage. The Project will also include various accessibility upgrades to comply with current Americans with Disabilities Act standards.

Tasks that may be performed by At-Risk Youth

Youth will perform weed abatement and general clean-up duties at the trailhead and along the trails.

Estimated Cost of Youth Employment

It is estimated that the Department will expend a minimum of \$1,000 in youth employment on this project.

Method of Youth Employment

The Department employs youth to work in various areas of the Department through its Youth Enhancing Parks Program (YEPP). This program allows the Department to recruit youth to work on projects based on their training, experience, and physical class. Youth are employed in or near the community in which they live.

Youth Employment Goal:

The Youth Employment Goal (YEG) for the County of Los Angeles was \$15,739,507.43. The County has exceeded this goal.